



Women *in* Business

Wagga Wagga Inc

# Annual Report

Financial Year Ended

30 June 2019

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# **Women in Business Wagga Wagga Inc**

## **Agenda**

### Annual General Meeting

Thursday 22<sup>nd</sup> August 2019 – 6pm

at

Romano's Hotel, Fitzmaurice Street, Wagga Wagga

- 1. Welcome by Women in Business Wagga Wagga Inc's President, Naomi Stuart**
- 2. Apologies**
- 3. Minutes of Previous AGM held on 29th August 2018**
- 4. President's Report**
- 5. Treasurer's Report**
- 6. Proposed Special Resolution**
- 7. Election of Women in Business Office Holders**
  - a) President
  - b) Vice President
  - c) Treasurer
  - d) Secretary
  - e) Committee Members x 5
- 8. Confirmation of Public Officer**
- 9. General Business**

# About Us & Committee

*Women in Business Wagga Wagga Inc* was formed when a need for a women's business and networking group was identified. A number of local business and professional women gathered on 12 November 2003 to identify the objectives of such a group and it was agreed we would become an Incorporated body. The organisation was officially launched by the Hon Kay Hull MP, Member for Riverina on 25 February 2004.

The Committee Members for the Financial Year ended 30 June 2019 are as follows;

President	Naomi Stuart CA
Vice President	Courtney Hunter
Treasurer	Emma Grant
Secretary	Kaitlin Fuller
Committee Members	Renee Pascall Sommer Deaves Jennifer Galloway Kirsty McKelvie CA Cristy Houghton

**MINUTES of the ANNUAL GENERAL MEETING of WOMEN IN BUSINESS  
WAGGA WAGGA  
held at ROMANO'S HOTEL, WAGGA WAGGA,  
on THURSDAY 29 AUGUST 2018**

**PRESENT**

Naomi Miller	President
Naomi Stuart	Vice President
Rebecca Wilson	Treasurer
Courtney Hunter	Secretary/Public Officer
Kirsty McKelvie	Executive Committee Member
Cristy Houghton	Executive Committee Member
Jennifer Galloway	
Emma Grant	
Emma Stuart	
Mackenna Powell	
Sommer Deaves	

The meeting of Women in Business Wagga Wagga commenced at 6:04pm.

**APOLOGIES**

Apologies for non-attendance were received and accepted for Genevieve Fleming, Jennie Meiklejohn, Victoria Dalglish, Renee Tonkin and Janice Summerhayes.

**CONFIRMATION OF MINUTES**

***Recommendation:***

On the motion of Rebecca Wilson and Naomi Miller

**That the minutes of the proceedings of the Annual General Meeting of Women in Business Wagga Wagga held on 10 August 2017 be confirmed as a true and accurate record.**

**CARRIED**

**PRESIDENTS REPORT**

***Recommendation:***

On the motion of Rebecca Wilson and Kirsty McKelvie.

**That the President's Report for the 2018 financial year be accepted.**

**CARRIED**

**TREASURER'S REPORT**

***Recommendation:***

On the motion of Naomi Miller and Naomi Stuart

**That the Treasurer's Report for 2018 financial year be accepted.**

**CARRIED**

**SPECIAL RESOLUTION**

Proposed:

*To amend the Constitution of the Women in Business Wagga Wagga Incorporated to delete the existing Clause 14 (2) and replace it with the following Clause 14 (2):*

“47.4 The total number of committee members is to be 9.”

**CARRIED**  
(12 votes to nil)

**ELECTION OF OFFICE BEARERS**

All positions of the Committee were declared vacant. Nominations were received and accepted for the following positions:

1. President – Naomi Stuart
2. Vice President – Courtney Hunter
3. Secretary – *vacant*
4. Treasurer – Emma Grant
5. Committee Members (5) – Jennifer Galloway, Cristy Houghton, Kirsty McKelvie & Sommer Deaves

**CONFIRMATION OF PUBLIC OFFICER**

***Recommendation:***

On the motion of Kirsty McKelvie and Naomi Stuart

**That Courtney Hunter be appointed as Public Officer.**

**CARRIED**

Next Annual General Meeting: To be confirmed.

The Annual General Meeting of Women in Business Wagga Wagga rose at 5:27pm.

# President's Report

It is my pleasure to present the President's report for Women in Business Wagga Wagga for the financial year ending 30 June 2019.

After over five years on the Executive Committee with the previous two years as Vice President, it has been an honour to step into the President's role for the past year. It has been a busy year for the Executive Committee with an expansion to nine Committee members and a refresh of the strategy to ensure that we continue to achieve the objectives of the organisation.

In addition, we have continued to strengthen relationships and work collaboratively with other organisations across the Riverina including Women in Business Griffith, Tumut Local Leading Ladies, Committee 4 Wagga, Wagga Business Chamber, Riverina Innovators Committee, CSU AgriTech Incubator and Regional Development Australia Riverina.

## **During the past 12 months, Women in Business have:**

- Implemented the fifth year of the Mentoring Program with ten Mentees participating.
- Hosted nine member events with a focus on providing networking and education.
- Refreshed the Strategic Plan to ensure that it remains consistent with the Women in Business objectives and vision.
- Increased the Executive Committee from seven to nine members.
- Undertaken substantial planning and coordination for the Gala Dinner event with Leigh Sales and Annabel Crabb to be held on 20 September 2019.
- Held four Hear Them Roar events and successfully completed series two.
- Set up Women in Business Facebook members closed group with 99 members to date.

## **WOMEN IN BUSINESS EVENTS**

Over the past year Women in Business have held the following events:

- AGM held on 29 August 2018.
- Hear Them Roar screenings on 18 September 2018, 18 October 2018, 13 November 2018 and 9 May 2019. This successfully wrapped up series two of Hear Them Roar which featured Sophie Walsh, Margie Carter, Judy Galloway, Caroline Candusso, Sarah Last, Jill Tucker, Diana Gibbs, Amanda Myers, Mary Loffi, Dianna Somerville, Sara Sutton, Jennie Meiklejohn and Ginny Stevens.
- Christmas party at CSU Winery on 5 December 2018.
- Networking evening at The Loft on 21 February 2019.
- Workshop with SheKan focussing on Leadership vs Management and Emotional Fitness on 8 April 2019.
- Lunch with Marika Calfas, CEO NSW Ports, at the Wagga Wagga Art Gallery on 30 April 2019.
- Christmas in July networking dinner at Magpie's nest on 24 July 2019.

## **WOMEN IN BUSINESS STATISTICS**

- Current Members for the 2018-19 FY are at 209 (increase from 153)
- Member Directory Profile listings - 68
- Facebook Likes – 2,383 (increase from 2,001)
- Women in Business members closed group – 99 members.
- Instagram Followers – 1,264 (increase from 1,110)
- LinkedIn Followers – 231 (increased from 195)
- Website Visits - 7,526 unique visitors (+10.9% YOY), 18,787 page views (+10% YOY)

## **VISION FOR WOMEN IN THE RIVERINA**

Women in this region recognise that Women in Business can support their business and career aspirations through inspiring speakers, access to relevant business and educational information, stimulating networking events and worthwhile mentoring and case study programs.

## **WOMEN IN BUSINESS OBJECTIVES**

1. Provide members educational opportunities, including mentoring, to enhance their personal development, business skills and career prospects.
2. Driving membership to 250 members and ensure we are focused on the voice of our members.
3. Ensure Women in Business is financially viable to ensure we continue to support members and needs of community.
4. Increase presence of our members /women on boards.
5. Advocate for women around issues such as equal pay, female representation on boards, regional area opportunity and part time career opportunities for women returning from maternity leave etc.
6. Offer, promote and encourage a diverse environment for women.

## **MENTORING PROGRAM**

I would like to thank the Mentor Sub Committee who facilitated the program, and organised events throughout the year. Thank you, Naomi Stuart, Courtney Hunter, Ann Thompson and Leonie Gregory.

Over the past five years the mentoring program has facilitated relationships for over 50 ladies and has led to the launch of new businesses, increased confidence, stronger networks, career progression and developed leadership skills.



## **Mentor program events:**

- Launch dinner meet & greet
- Mentoring workshop with Mentees and Mentors.
- SheKan workshop

Additional events for the remainder of the program include:

- Dinner with Janice Summerhayes & Judy Galloway
- Mayoral breakfast
- Graduation night

## **Mentors**

- Sarah Ansell (Director of Advancements, Charles Sturt University)
- Naomi Miller (Owner Operator/ Chief Marketing Officer for Borambola Wines)
- Dianna Somerville (Regional Entrepreneur, Regional Pitchfest, 8point8, RGTC Group, Hubb Hubb, Bridge Hub)
- Belinda Allit (General Manager of Communications and Capacity Building at AgriFutures Australia)
- Gioia Gianniotis (Architect/Director, GPG Architecture & Design)
- Sarah Wardman (Co-Proprietor of NRMA Insurance in Wagga)
- Tania Sibrey (Chief Cook, Bottlewasher & Food Explorer – Food I Am)
- Emelia Ferguson (Owner/ Operator, Kimo Estate)
- Karen Lenihan (Principal Official Visitor, NSW Government)
- Nicole Killen (Regional Business Manager, NAB)

Thank you to the 2019 Mentors for providing guidance, time and commitment to the program.

## **Mentees**

- Rebecca Collins
- Courtney Altmeier
- Jessica Skilbeck
- Jenny Rolfe-Wallace
- Danielle Burcher
- Mary Lofti
- Petri Swart
- Saan Burey
- Chantelle Lawrence
- Ella Smith

## **HEAR THEM ROAR SERIES TWO**

This year saw the successful Hear Them Roar Series showcase 13 regional women as part of series two. The series has now attracted over 15,000 views.

The women showcased as part of series two included:

- Amanda Myers
- Caroline Candusso

- Diana Gibbs
- Dianna Somerville
- Ginny Stevens
- Jennie Meicklejohn
- Jill Tucker
- Judy Galloway
- Margie Carter
- Mary Lofti
- Sophie Walsh
- Sarah Last
- Sara Sutton

Thank you to the series two participants for sharing their stories and providing inspiration for women across Australia.

Thank you as well to our series two sponsors, without whom we would not be able to showcase regional women.

- AgriFutures Australia
- Wagga Wagga City Council
- NSW Government
- Commonwealth Bank
- Commins Hendriks
- ICG Construction Group
- Bush & Campbell Accountants
- NRMA

As the series has now successfully concluded I would also like to acknowledge our media partners Wagga Wagga TV, Clean Slate Media and Mayfly Media for your work over both series one and two. Thank you as well to past president, Genevieve Fleming, who championed the concept for Hear Them Roar and has made a major contribution to the program's success.

## **SPONSORS / DONATIONS / COMMUNITY SUPPORT**

Without the support of our community and local businesses within Wagga and the region, we would not be able to deliver many of our initiatives. We are also thankful to all that have donated prize giveaways for our Members and also their time as guest speakers at many events and as mentors.

## **FINANCIAL STABILITY**

Women in Business continues to be a financially sound organisation due to the strong governance and accountability of the Executive Committee. This has enabled the

organisation to strengthen its reputation throughout the region and to continue to support important programs such as the Mentoring Program.

Over the past year the Executive Committee has implemented automatic membership renewals which has assisted with ease of renewals throughout the financial year and contributed to an increase in membership numbers.

## **EXECUTIVE COMMITTEE**

I would like to acknowledge and thank the Women in Business Executive Committee for their contribution to the organisation over the past year. This passionate group of women, volunteer their time and expertise to ensure the success, growth and continued innovation of Women in Business.

**Courtney Hunter** as Vice President, **Emma Grant** as Treasurer, **Kaitlin Fuller** as Secretary as well as Executive Committee members **Kirsty McKelvie, Cristy Houghton, Jennifer Galloway, Renee Pascall and Sommer Deaves**. Thank you for your significant contribution, counsel and friendship.

I look forward to working with the Executive Committee again in 2019 - 2020 to ensure the continued success and growth of Women in Business.

Yours faithfully

Naomi Stuart

President 2018 – 2019 Women in Business Wagga

# Treasurer's Report

The financial report for the year ended 30 June 2019 is presented on the proceeding pages.

After an amazing 2018 Financial Year, Women in Business Wagga Wagga have experienced a quieter 2019 Financial Year.

At the end of the 2019 Financial Year, Women in Business Wagga Wagga Inc have had a loss of \$14,882, compared to a very profitable year prior with \$25,528.

This is due to a couple of factors:

- Membership down slightly from \$13,850 to \$12,400
- Sponsorship for our HTR series decreased from \$17,500 to \$5,000, and this has been exaggerated by the increase in our costs of running the series.

However, this is a timing issue caused by the Hear Them Roar series, and no cause for alarm, as most of our sponsorships for the second series were received in the 2018 Financial Year, while the costs in delivering these films were expended in the 2019 Financial Year.

Over the two Series of Hear Them Roar, we have experienced a net loss of nearly \$4,500, however, the gains for our members have been immeasurable.

With the change in the way we capture and manage our membership database, membership numbers are a little confusing this year, and we wouldn't be comparing apples with apples if we put our current numbers against history.

What I can tell you is that at today's date, we have 207 active members in the organisation. If we were to base our numbers solely on the income received during the 2019 financial year, it equates to 248 members.

With the change, however, our members can now pay at any time through the year and be a full member for 12 months from the payment date. It is hoped that this will attract new members throughout the year, knowing that they will be getting their money's worth.

The bank balance as at 30 June 2019 was \$25,836, down nearly \$20,000 at the same time in the previous year. This is due, again, to all the sponsorship income for Hear Them Roar received in 2018, and then expensed over the five screenings during 2019.

I would like to extend a special thanks to my fellow members of the Committee, Naomi, Courtney, Courtney, Cristy, Renee, Kaity, Sommer and Kirsty for all their help & hard work during the year. A special mention to Kirsty supporting myself in the Treasurer's role – it has certainly meant a lot. I look forward to working with you all over the next year.

Thank you to all of our amazing members for their support of the events we have created for you, and who make being on the Board a very rewarding experience.

Kind Regards,  
Emma Grant  
Treasurer